

**Please note that all timelines are subject to change due to the impact of COVID-19 on service delivery*

Upper GI Cancer MCN Work Plan 2020/2021

	Actions Required	Lead	Due Date*
1. In conjunction with the Regional MDT Improvement Programme review and standardise UGI cancer MDT constitution and operational policies in order to ensure operational efficiency and sustainability			
1.1	Utilising the agreed regional generic template, develop standardised Upper GI Cancer MDT constitution and operational policies, ensuring these are fit for purpose and are aligned with current best practice.	MCN Clinical Lead / MDT Leads & Co-ordinators / MCN & Improvement Manager	May 2020
1.2	Determine the minimum information requirements for effective MDT review and decision making. Development of standardised pro forma and accompanying data sets and definitions to support this process.	MCN Clinical Lead / MDT Chairs, Members & Coordinators / MCN & Improvement Manager	Jul 2020
1.3	Assess the potential for identifying and agreeing defined criteria for case stratification in line with available Clinical Management Guidelines (CMGs) in order to optimise decision-making at MDT meetings.	MCN Clinical Lead / MDT Chairs & Co-ordinators / MCN & Improvement Manager	Oct 2020
2. Work with Regional Planning to deliver the cancer work stream of the Upper GI surgical service review and take forward the implementation of recommendations			
2.1	Assist in the development of Regional UGI Cancer Surgical Service Pathways: <ul style="list-style-type: none"> • Major resectional surgery pathways. • Incorporation of ERAS protocols into pathways. • Out of hours and emergency care pathway. 	MCN Clinical Lead / MCNAB Members MCN & Improvement Manager	Ongoing
2.2	Participation and support as required as the overall work stream progresses.	MCN Clinical Lead / MCNAB Members MCN & Improvement Manager	Ongoing
3. Maintain regional service map to support planning functions			
3.1	Update activity.	MCN & Improvement Manager	Dec 20
3.2	Continually refresh as per planning requirements and early indication of changes in provision and workforce.	MCN & Improvement Manager	Ongoing
4. Contribute to a national education event which facilitates review of clinical audit data as required, and promotes shared learning of current best practice and innovation			
4.1	Contribute to the development of a focused programme for the event, addressing relevant key issues, in collaboration with colleagues in SCAN and NCA (event hosts).	MCN Clinical Lead / MCN & Improvement Manager / Regional Networks	Oct 2020
4.2	Establish data requirements for the event, and any arising as a result of the event.	MCN Clinical Lead / MCN & Improvement Manager / Info Manager	Nov 2020

	Actions Required	Lead	Due Date*
4.3	Monitor regional progress of any agreed actions in line with event action plan.	MCN& Improvement Manager / Information Manager	Ongoing
5. Use of clinical data to drive improvement in quality of care and outcomes			
5.1	Review QPI audit findings to identify variation in practice and highlight exceptions. Identify requirements for further data analysis to aid understanding of variance, and develop action/improvement plan: <ul style="list-style-type: none"> • Performance summary returns assessed. • Input to the production of Annual Audit Report including Action Plan. • RCAG exception report produced. • Monitor and ensure progress with regional and local board action/improvement plans. • If necessary identify requirements for further data analysis to aid understanding of variance. 	MCN Clinical Lead / MCN & Improvement Manager / Information Manager / Information Officer	Jul 2020 Aug 2020 Sep 2020 Ongoing Ongoing
5.2	Local board action/improvement plans 2018: <ul style="list-style-type: none"> • Take forward any actions arising from NHSGGC audits undertaken - 'Endoscopy' and 'Surgical Selection'. 	MCN & Improvement Manager	May 2020
5.3	Provide continued support to successfully achieve the actions contained in the national survival audit action plan: <ul style="list-style-type: none"> • Support further work regionally and nationally as required to ensure consistency in patient management, treatment approach and outcomes. 	MCN Clinical Lead / MCN & Improvement Manager / Information Manager	Nov 2020

Watching brief and development as required of the following work streams		
Treatment Summaries / HNA.	MCN Clinical Lead / MCN & Improvement Manager / Living With & Beyond Cancer Lead	TBA
Standard prehabilitation practice in UGI cancer service in the West of Scotland.	MCN Clinical Lead / MCN & Improvement Manager / Living With & Beyond Cancer Lead	TBA
Progress Barrett's pathways across the region in line with Scottish Access Collaborative national work stream.	MCN Deputy Clinical Lead / MCN & Improvement Manager	TBA
Assessment of palliative services offered to oesophago-gastric cancer patients and identification of areas of improvement – potentially using patient reported outcome measures (PROMS).	MCN Clinical Lead / MCN Deputy Clinical Lead / MCN & Improvement Manager / Living With & Beyond Cancer Lead	TBA